

BOARD OF SELECTMEN AGENDA

June 16, 2014

6:15 P.M - Call meeting to order
All stand for Pledge of Allegiance

Approve Bi-Weekly Warrants, votes needed

Payroll Warrant – PW14-50 \$ 201,315.44 Bill Warrant - BW14-49 \$ 454,758.16 Deduction Warrant – DW-14-48A \$ 24,823.64

Approve Property Use Permits, if any

Review Correspondence, take action if needed, votes may be taken

- (1) Decision needed on Selectmen's meeting room
- (2) See email from Library requesting clarification of Selectmen's "Severe Weather – Closure of town buildings policy" who will notify the Library Director in case of building closure and how she will be notified;
- (3) See letter received from Robert Ahern regarding property at 40 Seven Star Road
- (4) Award the Town's \$140,000 General Obligation Bond Anticipation Notes – See Required Votes attached hereto that need to be read aloud for the record – Sign all paperwork where indicated on left of paperwork
- **6:30 P.M. -** Public Hearing Permit for Earth Removal activities on property located on Zachary Lane, Groveland, MA

Note: Bette read aloud Public Hearing Notice – motion needed to open hearing

Give floor to Woody Cammett, on behalf of Water/Sewer Department to present plans and information regarding permit being requested

Allow for any questions from abutters

Bette – Request Woody Cammett prepare the "Conditions of Approval" if BOS are inclined to approve the Permit

Board vote to either continue or if finished, to close the public hearing

Board of Selectmen members – general discussion period, if needed (1) See attached policies previously drafted by Selectman D'Amore

Adjournment

Date of next regular meeting: 6:15 P.M. - Monday, June 30, 2014

Work Session re Zoning Bylaws with Planning & Zoning – June 26 @ ?????

MINUTES

BOARD OF SELECTMEN

June 16, 2014

Meeting called to order at 6:18 P.M.

Present Selectmen Joseph D'Amore, William Dunn and Chairman Elizabeth Gorski

All stood for the Pledge of Allegiance

Approve Warrants

Moved D'Amore, seconded Dunn, and it was

VOTED: To approve Payroll Warrant #14-50.

D'Amore, Dunn – "Aye"; Gorski – "Abstain" 2-1

Moved D'Amore, seconded Dunn, and it was

VOTED: To approve Bill Warrant # 14-49. 3-0

Moved D'Amore, seconded Dunn, and it was

VOTED: To approve Deduction Warrant #14-48A. 3-0

Correspondence

The Board reviewed information regarding moving their meeting room from their current conference room to the main meeting room in town hall. Selectman D'Amore reiterated what he had said at the last meeting saying that esthetically he wants to move the Board of Selectmen's meetings over to the larger room in town hall; that he thinks it will be more inviting to the public; that if they are going to accommodate two more members (five total), he would like to have a more professional and esthetically pleasing room. D'Amore noted from an email received from Chris Liquori, technical assistant to the Cable T.V. Advisory Committee that Liquori is recommending that the Board make that move to the larger room. D'Amore told his fellow board members that he does not find the current meeting room very accommodating; that there are barriers there, it's not very inviting and can get crowded; that they will be having five members on the Board; that there are esthetic reasons and some pretty good technical reasons which are listed in the second and third paragraph of Liquori's email. D'Amore asked his fellow Board members to support moving their meetings into the larger meeting room. Selectman Dunn suggested waiting until there are five members then move the meetings to the main meeting room in town hall. Selectman D'Amore responded that this matter needs to be voted on this evening; that they need to move on in his opinion, vote on it and allow the Cable T.V. folks to move forward. D'Amore told his fellow board members that he believes the installation of new equipment begins July 7th.

Tracy Gilford, member of the Cable T.V. Advisory Committee and operator of the recording equipment in the Selectmen's meeting room addressed the Chairman telling her he does not agree that the current meeting room should be used for dead storage; that there isn't enough meeting room in town hall for all the meetings needed, in his opinion, and it would not be a good

idea to abandon the current room and now allow meetings to be held in it even if the Board decides to move its meetings to the larger room in town hall.

Gilford then told the Board he is very disappointed that Liquori did not make him privy to his letter to the Board; that he is being left out of the loop; that he has been running the equipment since it was first installed and has been a part of the committee since it began; that he is disappointed when he comes to the Board's meeting and finds equipment has been changed or moved and not having received even and FYI. He stated again he does not think it would be good use of the current room for dead storage only. Dunn asked if there is a committee and if they meet and Gilford responded that they do. Selectman D'Amore told the Board that it is recorded in the CTVA Minutes that they prefer strongly the large room be used. Chairman Gorski responded to Gilford saying she knows he has been involved for a number of years and should be part of the decision making. Dunn asked about the committee meeting with the Board at their next meeting. Selectman D'Amore responded that there was a sense of urgency to have this decision made by last week and now they are going to defer until next meeting. Gilford interrupted stating he doesn't see the sense of urgency; that he is very disappointed in this and D'Amore responded that they understand that. Selectman Dunn commented that if the contract has been signed for July 1st that they can't do anything before then so he sees no urgency. Gilford responded telling Dunn that the Board of Selectmen are the controlling authority of this building and suggesting that their meeting room be used for dead storage he does not think it's a functional use of space because of the shortage of meeting space in town hall. Gilford told the Board that it's his personal opinion that both rooms should be cabled and cameraed so they are both usable and functional as meeting space. Chairman Gorski replied that she agrees with him, and Dunn added also agrees. D'Amore stated he agrees with Gilford as well but it doesn't change the focus of what the Board should be voting.

Chairman Gorski thanked Gilford for his comments and stated that the discussion would need to end now because of the scheduled public hearing. Gilford asked when the Chairman expects to make a decision and she responded it will need to be at another time due the scheduled public hearing. D'Amore asked for clarification as to whether the discussion would be placed on the next agenda which he would support and Gorski stated it would. Dunn suggested the Cable Advisory Committee be asked to attend as well, stating that he would like all Boards and Committees to appear before them every few months or so. It was agreed to have the committee and Chris Liquori present at the next Board meeting.

6:30 P.M. - Earth Removal Permit Hearing-Zachary Lane

Chairman Gorski read aloud the Public Hearing Notice for the Earth Removal Permit for Zachary Lane. Moved Dunn, seconded D'Amore, and it was

<u>VOTED:</u> To open the Public Hearing on Earth Removal Permit-Zachary Lane.

Chairman Gorski turning the meeting over to Woody Cammett, Engineer, representing Groveland Water/Sewer Commissioners on this project. Cammett provided Board members with copies of the Order of Conditions that were issued by the Conservation Commission.

3-0

Cammett told those present that plans were developed over the last few months following several meetings with D.E.P. and Natural Heritage about the effects on the Mattingly property, the issue of mitigation from the solar field and the acquisition of the Angelini property, and the

fact that they are dealing with the \$120,000 that is sitting in an account for Groveland to acquire mitigation for the wood turtle under Natural Heritage regulations; that they have to look at the entire property and have walked the site with the town's representatives and will look at both Angelini and Mattingly's property as to mitigation. Woody stated his office has given Natural Heritage mapping on the potential well fields that the Water Department will hopefully be taking out of the mitigation, and also a future potential sewer easement that will be placed on the Mattingly property. Cammet told the Board that they are very close with DEP/Natural Heritage on a Conservation Restriction (CR) which town counsel has also looked at.

Cammett explained that part of the agreement between Mr. Angelini and the Water Department has been the cost involved in his sale to this was to for Angelini to finish off the plan under the original Gravel Removal Permit approved by the Board of Selectmen many years ago; that Angelini doing so would reduce the overall cost to the town of purchasing his property. Cammett told the Board that his office has gone ahead and prepared the plan for gravel removal and the Board's approval this evening. Cammett showed the plan and told the Board that one of the conditions they will ask the Selectmen to approve in the Permit is the same as they had in the permit from years ago which is that there will be no access to or from Zachary Path, Zachary Lane, or Dewhirst Street onto Main Street for any vehicles associated with the gravel removal. Cammett stated that the stipulation will be through an existing easement approximately through the old Zachary Path, the vehicles will proceed through the property owned by Mr. Bussing on to Center Street, turning right out to Washington Street and left to Salem Street.

Cammett stated that the requirements of the Special Permit and Gravel Removal are detailed in the General Bylaw and they have complied with all those requirements. The area that will be worked is approximately 4.7 areas; that they will be staying away from the wetland area; that the plan is set off in 300' sections which is required under the bylaw. The 300' sections will be marked and elevation set at no closer than 6.1 feet to the ground water level; that each section will be finished before moving to the next section.

Cammett told the Board that the second area on the plan is a much smaller area and is an area where loam has been stockpiled; that other than the loam that is required to restore the area that has been worked, the remainder will be moved off site as well.

Cammett told the Board that there are certain findings that the Board should be making, and there are also several conditions in the regulations that should be reiterated in the Board's decision so that it's there for posterity. Cammett noted that the plan is for this operation to occur over a five year period and where a Special Permit is only valid for one year, Water and Sewer would have to apply every year, 90 days before the anniversary date of the original decision, for a one year extension of the Special Permit. Cammett completed his presentation to allow for questions by the Board and the audience attending.

Chairman Gorski asked if the annual renewal of a 5 year permit is done other places and Cammett replied that it is one of the stipulations in the town's Earth Removal regulations, and there is no waiver for it. Gorski asked what if the operation is not completed in five years and Water Commissioner James Sheehan responded that the agreement is for five years with a two year extension, if needed. Cammett told the Board that this plan has been looked at very

closely by Natural Heritage; that part of it is not in their jurisdictional area, but some of it is, but they were not concerned with the area at all. Selectman D'Amore asked whether the is any provision for specific hours of operation and Cammett replied that the towns regulations allow the Selectmen to set the hours. Chairman Gorski asked what the norm is and Cammett responded that he would normally take testimony from the abutters because they are the ones most affected by that, but normally gravel operation hours are 7:00 A.M. to 5:00 P.M. Monday through Friday, no work on weekends. Selectman D'Amore asked what other equipment besides dump trucks will be on the properties. Cammett responded that he would assume there would be bulldozers and possibly backhoes. Chairman Gorski asked whether this operation can be done during the winter months. Cammett stated it probably could, but with frozen ground and the fact that you have to maintain a gravel road going in, he would think that winter operations would be tenuous at the best, #1 where are going to put the gravel, although as they saw at the Pines, he believes they operated all year long and most of that is piled up right in front of the Whittier Bridge. Cammett stated he doesn't know if Angelini plans on operating during the winter or not. Angelini responded that he does not intend to and Cammett told the Board that can be regulated by the Permit.

Selectman Dunn asked Cammett to confirm that Zachary Path will definitely not be used for any trucking at all, and Cammett responded that is correct and added nor Dewhirst Street. Dunn also asked if they have already received permission from the land owner (Bussing) to travel across his property and Cammett replied that Mr. Angelini has told them that he has an easement over Bussing's property and that was the route he used with past Permits. Dunn responded that he understands that but just wants to make sure that it's all set with the owner of that land. Bussing was present and responded that as the Board is aware that hopefully the town is about to purchase his land; that he has had some title issues which he believes have been resolved; that he is waiting to hear from the town's lawyer; that he has been waiting every morning for three weeks now for an answer saying that everything is all set, but he hasn't gotten that answer yet so he's getting a little nervous whether the town is going to buy it or not because there have been so many problems along the line; that it has been over a year now. Cammett told the Board that because Mr. Angelini owns the property he does, he has an interest in Zachary Path and Selectman Dunn responded that he had heard a rumor that Zachary Path was a legal path that townspeople could use and asked Cammett if they have proof that the path can be used, questioning if the Board issues a permit and it's not clear who can use or not use that path, he would not feel comfortable issuing a permit. Cammett responded that the Board issue the Permit subject to the Water Department having the right to use Zachary Path.

Chairman Gorski addressed Bussing and his statement that he has been waiting a long time to sell his property to the town and that it needs to be resolved. Gorski told Bussing that she thinks the town can say the same thing, that they too have been waiting a long time for things to be resolved; that she really wanted to have the town's attorney present this evening so they could answer those questions; that she thinks the Board and the town have been operating in good faith. Selectman Dunn agreed and stated that he thinks the townspeople have spoken and set June 30th at 11:49 P.M. as the deadline to have notice of clear title and a Purchase & Sale Agreement in place; that he thinks the town, conservation and Bussing have all worked hard to put it together and they will just have to keep the process going until June 30th. Selectman D'Amore responded that they don't know if there is a process going, and told the Chairman that he agrees with her; that before Dunn came on the Board they went through several months of unknowns and asked the Board's Assistant if she has any update from

counsel. Lewandowski responded that as she had told the Board, the town's counsel and their title reviewer had spent the entire weekend reviewing the title search of Mr. Bussing's property which the Board had approved this added work being done provided Mr. Bussing paid for it; that the title examiner spent three full days doing the review and found different issues; that on the Monday or Tuesday after that weekend, our counsel reviewed the findings and then sent it all on to Mr. Bussing's attorney; that she has not heard anything back since then. D'Amore asked when that was and Lewandowski responded she believes it was about two weeks ago. Chairman Gorski asked Bussing if he has any information from his attorney and Bussing replied that from what he understands his attorney has called the town's counsel several times and he hasn't returned the call; that they got an email last week from town counsel stating that they are working on the last parcel. Bussing commented that they have been working on that for 3 weeks; that his lawyer would have it done overnight. Dunn asked about the deadline the townspeople have voted and the Board's Assistant responded that town counsel is very aware of the vote. Chairman Gorski agreed and said that counsel will not let the Board/town enter into a Purchase and Sale Agreement unless the title is clear.

Conservation Chairman Mike Dempsey read from an email received by Bussing's attorney from town counsel and dated June 3rd which was two weeks ago telling them that he expects his title reviewer to finish shortly. Dempsey said he doesn't understand what has gone on in two weeks that town counsel hasn't told them whether there is another problem. Dempsey told the Board that he can understand why Bussing is upset and questioned whether this will take two more weeks when they only have two more weeks. Water/Sewer Commissioner Bruce Adams told the Board that we are losing valuable time here and that he would hate to think that our counsel has delayed things to the point that we can't complete the purchase, and is hoping that is not the situation. The Board's Assistant responded to Adams, telling him that his comments are so unfair to suggest; that our people have been working nights and weekends on this; that if it wasn't for our counsel and their title examiner, Mr. Bussing still wouldn't know what his title problems were over there; that counsel's examiner are the ones that pointed them out, they are the ones that sent it immediately to Mr. Bussing's attorney and when it was finally sent back she can tell everyone that she knows the title examiner does not just work for our town counsel; that he works for others too; that he is aware of the time frame, the town's attorney is aware of the time frame and they are working every possible moment on it and they are not going to intentionally let this go beyond the deadline. Adams responded that he did not mean to imply it was intentionally but his question would be do they have any other written documentation that counsel has done anything since June 30th. Lewandowski responded that she has nothing new at the moment but will speak with town counsel the next day. Selectman D'Amore told Lewandowski that he agrees with her and is more concerned that they can't resolve some issues and that that is what is taking some time and asked that their Assistant ask for an update tomorrow and forward it on to the Board members. Dunn asked that Bussing's people also be updated.

Chairman Gorski asked Bussing if there is clear title now to everything; that there's nobody out there that needs to sign off; that she knows other people have pieces of the title. Bussing responded that the deeds are all done; that they are waiting for the town's counsel to approve the deed; that he has the money in the bank and was ready to close three weeks ago and he hasn't had an answer on the deed that Skyline did. Bussing commented again that his title examiner did everything in one day; that the town's has taken three weeks. Bussing said he is getting nervous become there is a deadline the end of this month and Gorski responded that

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they are well aware; that there have been a lot of deadlines and extensions. Selectman Dunn commented that he believes their Assistant has it under control and will send an email tomorrow. The Board's Assistant told the Board that what happened after town meeting was the examiner and counsel spent the entire weekend reviewing the title search, then sent it to Mr. Bussing's attorney for their title examiner to review. Bussing responded that his examiner did a title search first, then the town wanted to do their own. Gorski responded that the town wanted their own title exam conducted. D'Amore told Bussing that he feels they will get an update the next day and that it will be favorable to all parties. Bussing told the Board that he wished the Gravel Removal hearing was after June; that he would feel much more comfortable if it were. Dunn asked if here was saying that about Zachary Path being used, and Bussing replied yes because the town would be buying it. Lewandowski told the Board that a contingency can be put into the Permit as Cammett had mentioned earlier.

Water Commissioner James Sheehan what they are actually trying to do this evening is receive a gravel permit to allow Angelini to remove his materials which will reduce the cost to the town for purchasing Angelini's property; that they still have to come back before the Board to deal with some contingencies, and then there is a twenty day grace period, so who knows what will happen. Sheehan told the Board that it would be a shame at this point now to move forward with the gravel permit. Dunn responded that he was just saying that in fairness to all parties involved, that if Mr. Angelini can't use the path to get the earth out, what would be the point of even issuing a permit; that he was only asking is there a legal reason that allows Mr. Angelini to use that path. Sheehan responded there is an alternative possibly but he has been working with Angelini for a very long time and said it's a fair price for a good piece of property and he deserves to have this. Dunn responded that all he is trying to say that on behalf of the town and Mr. Angelini that he is trying to make sure the path can be used; that he just doesn't see himself issuing the permit if Angelini won't have clear access to go through. Selectman D'Amore commented that there is a plan and access over the path can be made as a contingency.

Bussing stated that he is not really present to stop the permit from being issued but if the town doesn't buy his property and he does his project there he is concerned about having a road go through his houses; that maybe Zachary Path could be relocated a little and he could start his project in a different location on the site in order not to interfere with the earth removal. Commissioner Sheehan responded that he doesn't believe Zachary Path is actually carved in stone; that it would be negotiable what they all could do for everyone's best interest. Cammett added that if Jim were doing his project it would probably not be for another year before it gets started so that could be negotiated at the time of annual renewal. Chairman Gorski asked Cammett to include all of the conditions discussed this evening in the Permit. Gorski commented to the Board that they have enough issues going on in town that some people don't even know about; that they are just trying to protect the town.

Selectman D'Amore recapped earlier discussion; that trucks would use Zachary Path to Center Street, turning right and then left onto Washington Street to Salem Street and the same way back, no other route. Angelini replied that he doesn't think the trucks should only use the one route; that they should be able to come back empty and come in to Center Street from Route 97. D'Amore asked Angelini what he would recommend for hours of operation and Angelini replied 7:00 A.M. to 3:30 P.M. Gorski asked how many trucks the neighbors may be looking at and Angelini said probably what's coming out of the Pines right now; that he doesn't think it will

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be a real big operation because there's not a real lot of dirt. Selectman Dunn asked when Angelini will he plans to start and Angelini replied probably not this year. D'Amore asked when the water table will be determined and was told that it will be done before the first section is started. D'Amore asked if abutters had any comments.

Claire Walsh asked Cammett if the trucks would leave or enter the site via Main Street and Cammett told her they would not; that Dewhirst and Zachary Lane are totally out; that that was an original Permit condition when the Permit was first given years ago to Angelini.

Chris????, 48 Main Street, asked whether they should be concerned about dust control. Cammett responded that that is all covered in permits through Storm Water Control through Conservation.

Selectman D'Amore asked if the annual extension done every year is effectively a renewal and subject to change and adjustments. Cammett responded that it is effectively a renewal and he would advise the Board that if there is any change to be made that they hold a public hearing; that if there is no change, it is just a renewal. Cammett stated that that is the reason why renewal has to be applied for 90 days in advance of the Permit's annual expiration date.

Chairman Gorski asked if anyone else would like to comment or have other questions they would like to ask; that this is the time and place to do so. There were no further comments or questions from the audience. Selectman Dunn asked that it be included in the Decision/Permit that when it comes up annually for renewal if changes are needed the Board will hold a public hearing again prior to renewing; that if no changes are needed the Board will just vote to renew. He also asked that there be a contingency about having access to Zachary Path. Selectman D'Amore asked that the time of operation, 7:00 A.M. to 3:30 P.M. – Monday through Friday, also be added. Angelini asked that he not be locked out of being able to work on Saturdays. Selectman Dunn suggested Monday through Saturday, 7:00 A.M. to 5:30 P.M. D'Amore asked that a flow pattern of the trucks also be added and after various patterns were discussed it was agreed that Cammett and Angelini meet and discuss this with the Road Commissioner and the Board will accept the plan he feels is best for all. Dunn also asked Angelini to be sure to keep Center Street clean; that he knows he did during his last operation and would appreciate the same now.

Moved D'Amore, seconded Dunn, and it was

VOTED: To approve the Earth Removal Permit for the Water/Sewer Department as presented this evening by their Engineer Woody Cammett, subject to completion of the contingencies to the satisfaction of all parties. 3-0

Chairman Gorski announced that the public hearing will remain open until the Board receives, reviews and approves at an upcoming meeting the final Decision/Permit to be prepared for them by Woody Cammett. Chairman Gorski thanked Cammett for his presentation on behalf of the Water/Sewer Commission.

Correspondence

The Board received an email from the Library Trustees requesting clarification of the Selectmen's "Severe Weather-Closure of Town buildings Policy" and who would be the person

calling employees to let them know town buildings will be closed and they are not to report to work. Chairman Gorski told the Board that she feels this inquiry has come about because of a call she received from the Library Director last winter expressing concern with the snow storm explained that she had told the Director to close the library but did not call and close the Town Hall and there was a lot of to do by some of those employees.

Gorski stated she doesn't understand why one building of employees can understand the policy that's in place while another can't. The Board's Assistant added that the Chairman would call if there was a need to close the buildings or send employees home early, but then there were issues from union employees who were needed to continue to work, asking if they would receive an extra day off in place of the snow day given to others. Lewandowski stated that because of that, the policy requires if you feel you can't or don't want to drive in the snow that you take a personal or vacation day and stay home; that unless the Governor declares a State of Emergency for the entire State, town employees are expected to report to work unless they choose to use their leave time, or unless the Chairman of the Board. Selectman D'Amore asked whether Code Red could be used to make calls just to employees announcing the closure of town buildings. Lewandowski responded that could be looked into. She also stated she would check with the Chief to see if it would be too much to ask if Dispatch it employees called in to them to see if buildings were closed; that that would involve the Chairman first notifying Dispatch of the decision to close.

Moved D'Amore, seconded Dunn, and it was

VOTED: That the Board's Assistant contact the Police Chief and ask if Dispatch would be allowed to take calls from employees during winter storms and whether Code Red calls can be targeted to town employees only.

3-0

In another matter, the Board had received a letter from Robert Ahern regarding his concerns about property located at 40 Seven Star Road. The Board's Assistant told the Board that she believes his concern is a civil matter and would like to ask town counsel for his opinion. She also noted that if it is a problem for the town to address she feels it would be the Building Inspector who needs to give it his attention. Chairman Gorski approved their Assistant contacting town counsel for an opinion.

Finance Director Dembkoski had left General Obligation Bond Anticipation Notes for the Board to review and sign relative to Town Meeting's approval in 2013 for the Water/Sewer Department to borrow \$140,000. Moved D'Amore, seconded Dunn, and it was

VOTED: To approve the sale of the \$140,000 General Obligation Bond Anticipation Notes of the Town dated June 20, 2014 and payable June 19, 2015 to Eastern Bank at par;

Further voted, that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and preliminary official statement dated June 5, 2014 and a final official statement dated June 12, 2014, each in such form as may be approved by the town Treasurer be, and hereby are ratified, confirmed, approved and adopted;

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Further voted, that each member of the Board of Selectmen, the Town Clerk, and the Town Treasurer, be and hereby are authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them or any of them to be necessary or convenient to carry into effect the provisions of the foregoing votes. 3-0

Selectmen Policies

Selectman D'Amore thanked Chairman Gorski and Selectman Dunn for allowing him the opportunity to write policies for the Board's consideration. He told the Board that he and a number of people in town have felt for quite a while that our bylaws are quite silent in a number of areas that prevent the Board from operating consistently. He gave an example of how there isn't any specific rule or is it written anywhere as to how a resident can place an item on the agenda; that there isn't any plan about how public members can come to meetings and make comments. D'Amore told his fellow board members that his experience with having policies comes from the six years he served on the school committee. D'Amore read aloud four policies for future consideration, (1) Two full meetings to discuss proposals of new policies; (2) How agendas will be created; (3) the role of the Chairman and (4) Public comment period at meetings; D'Amore asked that the Board review them and that they be placed back on the agenda in a couple of weeks for discussion and consideration.

Chairman Gorski asked about an upcoming meet with Planning and Zoning to review the Zoning Bylaws and was told the meeting is scheduled for Thursday, June 26th at 6:30 P.M.

Selectman Dunn stated would like to have Boards/Committees meet with the Selectmen, having maybe one in each month just to let them know they are available to help them.

Adjournment

There being no further business to come before the Board, moved Dunn, seconded D'Amore, and it was

VOTED: To adjourn.

Adjourned at 7:58 P.M.

Respectfully submitted,

Nancy Lewandowski Administrative Assistant